



## South Dakota Music Education Association

Approved Meeting Minutes

June 5, 2021

Sherman Center, Mitchell

10:00 AM

**Board Members Present:** Bethany Amundson, Mike Bossman, Kim Bruguier, Laura Schenk, Sheri Holt, Colby Shuck, Dave Sanderson, Iwona Lewter, Kris Dunlap, Vicki Connor, Kim Bogart, Laura Cooper, Tanya Davis, Danny Eye, Calvin Lipetzky, Ryan Stahle, Tara Hahn, Julie Berger, and Kari Wilmes

**Board Members Absent:** Deb Rohrer, Erin McFarland, Wendy Van Gent, Jon Bakken, Molly Stueckrath, Char Cade, Angela Larson, Heather Nelson, Luis Viquez, Paul Schilf

President Amundson brought the meeting to order at 10:00 a.m.

President Amundson welcomed our new and returning members. Members introduced themselves and shared their role in the board.

**Motion by Laura Cooper, second by Dave Sanderson, to accept the agenda.**

**Motion carries.**

### **Secretary's Report – Sheri Holt**

Please review minutes at [www.sdmea.net](http://www.sdmea.net). Sheri expressed thanks to Laura Schenk for covering the secretary minutes for the last meeting as she was unable to attend due to family illnesses.

**Motion by Dave Sanderson , second by Laura Schenk, to approve the January 2021 meeting minutes. Motion carries.**

### **Treasurer's Report—Laura Schenk**

- Vouchers for reimbursement: Schenk asked that board members become familiar with the voucher system in the shared documents file. Board members are to complete the voucher for today's meeting as well.
- Board member for training on financials: Schenk drew our attention to the "what you need to know document" which includes suggested rates for judges, conductors, and also includes board meeting amounts for such things as meeting reimbursement. There is also a deposit form in the shared file for use whenever collecting money. Reminder to never mail cash.

- Financial report: Schenk reported that COVID created a substantial fiscal loss that we haven't seen in almost a decade. She advises that board members look closely at their own event budget and see what ways spending can be cut or trimmed down to begin recovering from this loss.

### **President Report- Bethany Amundson**

- The National Assembly will be held virtually this summer, June 22-29.
- The North-Central division will be held in Chicago, September 18-19. The president and the president elect usually attend this event. Decision was made to wait until the fall meeting for discussion and decision regarding the reimbursement for this event.
- A new board position has been created entitled "The Diversity, Equity, and Advocacy Chair." Dr. Luis Viquez from USD will serve in this position. President Amundson encourages board members to submit any additional thoughts to her regarding this job description.
- Board Member Orientation/Function of the Board: Discussion was made on how board members can build a "team feeling" within the board. Discussion was made about where our focus should be especially in regards to the goals/mission statement of the board/SDMEA organization. Discussion was made on how we can promote/advocate SDMEA across the state. *What does SDMEA do outside of events? We need to educate directors and administrators on this to increase the knowledge of how valuable their membership can be.* We will continue this discussion and take a closer look at the [Strategic plan](#) on the agenda for our next meeting.
- Board Employee Review: Board members please take the survey regarding each of the paid board positions.
- ByLaws Revision--each board member is encouraged to review their own bylaws and update them as needed.
- Use of our membership list: President Amundson would like to formalize how we use our SDMEA membership list, specifically sending emails. We do not sell our membership list, but have received a few requests to share outside events and/or opportunities to our membership lists.

**A motion was made by Sheri Holt, and second by Laura Cooper, to use our SDMEA membership list to share information by affiliate non-profit music events within our state while other events outside this realm can be supported via our social media. Motion carries.**

**A motion was made by Kim Bruguier to disregard the last vote second by Sheri Holt. Motion carries.**

**A motion was made by Kim Bruguier, second by Laura Schenk, that SDMEA will share information by affiliate non-profit music events within our state while other events outside this realm can be supported via our social media; pending executive board approval. Motion carries.**

- President Amundson reminded board members to complete the conflict of interest form; code of conduct for board members is included in this.
- Discussion was made about board nominations and membership.

**A motion was made by Dave Sanderson, second by Calvin Lipetsky, that for elected board positions anyone in the state may be nominated, but in order to be on the ballot they must have a current SDMEA membership. For appointed positions they must have a current SDMEA membership prior to serving on the board. Motion carries.**

11:45 a.m. Work session breakout and lunch.

12:30 pm. President Amundson called the meeting back to order.

### **Executive Director Report**

The board would like to recognize Paul Schilf and thank him for his years of service on the board. His term officially ends in July but he is willing to continue to assist as needed going forward.

- In his written report, Dr. Schilf expressed his thanks to the SDMEA BoD for the opportunity to serve for the last 20 years.
- The All-State Orchestra T-shirt situation is still not resolved. Communication with Dan Swartos needs to still take place so that we are able to make a profit on this if we choose.
- August 1st the corporate sponsorship letters need to go out.
- Insurance is due in October

### **President Elect Report- Mike Bossman**

Looking forward to a “normal” year to see what this position will look like.

### **Webmaster--Mike Bossman**

- Look over your prospective pages and update.
- Will be looking to update our website in about two years.
- *Email Bossman at [webmaster@sdmea.net](mailto:webmaster@sdmea.net) with any changes on the website.*

### **Conference Manager/Past President Report: Kim Bruguier**

- Music Educator Recognition Event--this will be a one time event due to our conference venue contract. \$40 for this event and it is open to all music educators. Looking for exhibitors for this event. [Schedule.](#)
- Please update your dates for [upcoming SDMEA events](#) so we can get this information out.
- Summer Session will be held on July 27th in Mitchell. Tracy King will present (she was supposed to in 2020 and was willing to reschedule). Registration is now open. Credit offered through DWU.
- [Music Educator Conference](#) will be held in Rapid City on October 28-30. Still looking for session presenters, especially for the choral tract.

## **SDHSAA Report—Brooks Bowman**

No report

### ***Chair Reports:***

#### **South Dakota Musician Report: Deb Rohrer (editor)**

President Amundson reported that Deb will be transitioning into an assistant principal position but will still be able and willing to serve as our editor. September 15th is the deadline for articles. New board members should send her a photo to use in the magazine.

#### **Middle School Band-- (Danny Eye, chair/Julie Berger co-chair)**

- A huge thank you to Kris Dunlap for her four years of service.
- MSASB programs were printed and sent out to the schools/students. T-shirt sales were lower this year and were sold at cost. A profit was reported.
- 2022 MSASB will be in Mitchell at the Performing Arts Center on March 4th & 5th. Audition music is posted on the website. This is year three of the new etudes. Rebecca Warren and Dale Fiedler will be the guest conductors.

#### **Elementary Report—Vicki Connor, chair/Tanya Davis, chair-elect**

No events held in 2020-2021

- Festival Choir: This event is held on the first Monday in March at seven different sites. We will be adding Brandon as a site in 2022. Discussion was made regarding procedures if cancellations are required due to weather. Will go forward putting in a disclaimer regarding weather cancellations and no money refunds on the application so everyone knows the plan. \$5 suggested donation for ticket sales.
- Elementary Honor Choir: No event held in 2020. Will use the same director and music selections that were planned for 2020. The director is Tonya Cline from Indiana.
- Thank you to Vicki for her service these last 4 years.

#### **Collegiate Report— Dave Sanderson**

- Collegiate Day will be held in the Fall--including Collegiate Recital & Chapter Presidents Meetings.
- 2020-21 turnover is putting a squeeze on possible student teacher placements. Any help from our K-12 counterparts in hosting student teachers would be greatly appreciated.

#### **Middle School Report—(Iwona Lewter, chair)**

No events held in 2020-2021

- 2022 Festival- looking to hold this event at three different sites on on April 14th. The same music that was chosen for last year will be used as rehearsal tracks are already made for those.

**Band Report- (Calvin Lipetzky, chair/Ryan Stahle chair-elect)**

- Middle School All State Jazz Band 2021: The audition process went well. The new etudes were well received. A third year member was recognized and her certificate was mailed to her.
- Middle School All State Jazz Band 2022: Mitchell High School will host this event. Etudes are being written and will be released in the fall. Looking for clinicians that would volunteer their time.
- MSASB Band Director Clinic: Due to the success of the 2020 clinic, we look forward to having the event in 2022 and bringing more hands-on clinics to the directors at the all state band event.

**Tri-M Report – Molly Stueckrath**

No report

No change with numbers at this point.

**Retired Report- Char Cade**

No report

**Awards Report—Erin McFarland--chair**

- Awards will be given out on June 29th at the Music Educator’s Recognition Event.  
Distinguished Service to Music: Jeff Patzlaff  
Distinguished Admin: Brad Berens  
Young Music Educator Award: Molly Stueckrath
- Bethany Amundson is the Keynote speaker for this event.

**Membership Chair Report: Colby Shuck**

Considering our COVD year he is happy with numbers as they are fairly stable.

**Choral Report – Angela Larson**

No report

**Orchestra Report --(Laura Cooper, chair/Kim Bogart, chair-elect)**

- Participants were all honored. Honorary programs were sent out to students and teachers which included all names and a brief history of the event. Framed certificates were sent to three-year participants. T-shirts were mailed to those who ordered them.

- 2022 MSASO and String Symposium will be held in Rapid City Central HS on Feb. 18-19, 2022 in Conjunction with JLWHO. Audition materials emailed out and posted on SDMEA website. Chad Hutchinson is the guest conductor.

### **Old Business**

The e-newsletter information needs to be emailed to the president elect by the 15th of each month: [webmaster@sdmea.net](mailto:webmaster@sdmea.net). This is done every-other-month.

\*The next one will be due July 15th.

### **New Business**

No new business

**Motion by Mike Bossman, second by Colby Shuck, to adjourn the meeting.  
Motion carries.**

**Meeting adjourned at 1:45 p.m.**

Future meetings:

August 28th

(and one during fall conference)

January 8th

June 4th

Submitted by Sheri Holt