



South Dakota Music Education Association

Unapproved Meeting Minutes

January 4th, 2020

LB Williams, Mitchell, SD

10:00 AM

Board Members Present: Bethany Amundson, Kim Bogart, Mike Bossman, Kim Bruguier, Tanya Davis, Kristen Dunlap, Danny Eye, Sheri Holt, Angela Larson, Erin McFarland, Dave Sanderson, Paul Schilf, Laura Schenk, Molly Stueckrath, Kourtney Temple, Spencer Wahl

Board Members Absent: Jon Bakken, Rogene Brown, Char Cade, Andrea Harstad, Vicki Hyder, Beth Neitzert, Kari Owens, Colby Schuck, Wendy Van Gent

President Bruguier brought the meeting to order at 10:09 a.m.

Changes/additions to agenda: There are no changes or additions to be made to the agenda. President Bruguier welcomed Sheri Holt to the board as the new secretary.

Secretary's Report – Sheri Holt

Please review minutes at www.sdmea.net

Motion by Laura Schenk, second by Mike Bossman to approve the August 2019 meeting minutes. Motion carries.

Motion by Bethany Amundson, second by Angela Larson to approve the November 2019 meeting minutes. Motion carries.

Treasurer's Report—Laura Schenk

Schenk reported that we are still waiting for the conference bill from Denny Sanford.

Schenk reported that we are working with a new accounting firm that she feels has been very beneficial in the way they handle things, but a few kinks are still being worked out.

Schenk noted that we had a gross income of around \$5,000 on ASCO t-shirts. Schenk commented on the grant program that was used this past fall. Some grant monies were given to each school that applied.

Schenk reminded board members to familiarize themselves with the FORMS tab on our website. This tab includes forms needed to assist us in our events: deposit form, 1099s, W-9s, tax-exempt form, and voucher forms. Schenk also reviewed guidelines for deposit forms and vouchers.

A copy of our tax return is available for viewing upon request.

Discussion was made regarding ticket prices for SDMEA events. The board members would like to see consistency throughout all events regarding ticketing.

Motion by Tanya Davis, second by Laura Schenk, to charge \$5 ticket sales for all state and honors events, with the recommendation for a free-will donation for festivals. Motion carries.

Discussion was made about receiving multiple bids for event items such as music, t-shirts, etc. Multiple bids may help events to be the most fiscally responsible.

Discussion was made about policy regarding donations for events: “event sponsorship” verses “gifts in kind.” To clarify, we do not solicit event sponsors, but asking for “gifts in kind” is acceptable.

Motion by Bethany Amundson, second by Erin McFarland, to approve the treasurers report. Motion carries.

Executive Director Report—Paul Schilf

Schilf reported on very positive responses from the many different college students in his travels. This past fall he met with the USD chapter, SDSU chapter, as well as the Nebraska MEA. He will meet with the USF chapter and MNMEA in February.

Schilf reminded us that every event (workshops, summer sessions, festivals, honors events, etc.) is to be covered by insurance. Event organizers/chairs should check with location as some locations carry their own insurance for those events. If not available, our insurance will cover it. If the school’s insurance covers this, please make sure to turn in an email or proof that this is covered. Schilf and Schenk will work on a form to simplify this process. This Google form will need to be completed for each individual event by the event organizers/chair. The goal would be to complete this during the August meeting and then Schilf will be able to turn them all in at once to our insurance.

President Report- Kim Bruguier

President Bruguier reported that she had attended the North Central Division meeting in Minneapolis. She sat in on a session regarding ADA compliance and shared what she learned with the board including adaptability and alternative ensembles. She encouraged us to create musical experiences in which all types of learners can participate and succeed. She shared a YouTube video of an all-inclusive drum corp.

Discussion was made about ensuring that students with special needs and concerns be addressed. It was decided to use this wording on event forms:

"Do any of your students require special services to participate in this event? (interpreter, chair ramp, larger print music, sensory space, food, etc.)"

Bruguier touched on National Honors Choirs and how the process may be changing but that she would like to see more participation from our state in the future.

Bruguier reported that division elections are often not voted upon simply due to the fact that the candidates are unfamiliar to us. She is planning on putting together information that members can easily read so that they will feel more apt to vote in these elections.

Bruguier reported that our Collegiate Chapters are building and she would like to see further discussion on how we can support our collegiate members. More discussion will take place at our next meeting on ways we can financially support a collegiate and send him/her to a national conference.

A goal of Bruguier's is to increase member communication by using various platforms more often. These platforms include Facebook, our website, and member emails. Event chairs/organizers are encouraged to forward information to our webmaster for our webpage and send things to Bruguier to be put on our Facebook page as well. Schilf and Kolby are able to send things out to the full membership via email. Chairs/organizers are encouraged to be specific in your email requests and include their own contact information.

Discussion was made regarding digital board meetings including benefits and drawbacks. Further discussion was made to have the digital meeting as a back-up option in case of weather or unforeseen circumstances. Recommendation from Schilf to have the board change the wording on the digital meeting item in the bylaws to include the back-up option in case of weather or unforeseen circumstances.

Bruguier will be traveling and presenting at the NDMEA conference in March. She will gain insight on how they work their conference. She requests a one-night hotel expense.

Discussion was made on future board meeting dates and times.

A motion was made by Laura Schenk, second by Spencer Wahl, that the August meeting must happen prior to Labor Day. Motion carries.

LUNCH BREAK

President Elect Report- Bethany Amundson

Amundson thanked board members for the help in covering her duties while she is working towards her doctorate. A plan was put in place for continued help in putting out

the newsletter. A shared google document will be created so all board members can add things directly to the newsletter. Items for the newsletter must be shared by the 15th of each month with the 1st of each month being the date the newsletter will be shared with members. The next deadline is January 15th with a February 1st release.

Amundson reported that she will be performing and attending the KMEA conference. She will bring back the tract to share conference ideas with the board.

SDHSAA Report—Brooks Bowman

Not in attendance today.

State Music Education Conference 2019

Bruguier is our conference chair on this and reported that we doubled our attendance number at our past conference. Discussion was made on ways to save on our hotel expenses for presenters and keynote speakers. It was suggested that hotel be covered for keynote speakers and those who present multiple sessions only. Discussion was made on providing our exhibit chair a stipend for the amount of work involved. Bruguier would like to consider offering directors that have students there for all-state or Elementary Choir a free session or a punch card of sometime to encourage conference attendance.

Tracy King will be the summer session 2020 presenter.

Chair Reports:

Middle School Band-- Kristen Dunlap (Danny Eye, chair-elect)

Dunlap reported on the Middle School Band event. She said that things went smoothly and thanked Colby for his audition help. Entries were up this year—80 unique director (60 last year). There were 479 auditions verses 370 auditions last year. 200 students are included in the band. Discussion was made on keeping an updated email list so that all teachers who wish to participate in this are aware of it. An idea was presented to create a google form on our website that asks the all directors to update their information and check what events they may be interested in for the year.

MS Band will be held in Huron once again the first weekend in March. Dunlap will add stronger language in her audition information regarding audition tampering.

Elementary Report—Vicki Hyder, (Tanya Davis, chair-elect)

Davis reported that Elementary Honors Choir 2019 had 180 students and went very well. Teachers and collegiate members were always ready to help. She expressed her thanks to everyone. Discussion was made on any changes needed for next year including a different space or layout and possible using QR codes verses paper programs.

Davis reported on the Elementary Festival Choirs for 2020 which will be held March 2nd with a back-up date of March 9th in case of inclement weather. Six sites have been

secured: Gregory, Mobridge, Mitchell, Beresford, Harrisburg, and Sturgis. Directors have also been secured for each location. Music repertoire has also been chosen. Registration has been extended to January 10th.

Collegiate Report— Dave Sanderson

Sanderson reported that seven institutions from the state were represented in the Collegiate Day Sessions. There were six performances from two institutions (NSU and USD). Sanderson reported that there were four representatives from three institutions present for the Collegiate President's Council. Plans are underway for the 2020 Collegiate Recital.

Sanderson reported that he is continuously looking for ideas on how to get more collegiate members involved not only in SDMEA but also in all music organization. Further discussion is needed to on how collegiate professors can be used to help serve SDMEA as well as SDK-12. Looking for ideas from teachers on how the Music Museum can be used for educational programming.

NMTM Report—Dr. Wendy Van Gent

Not present/no report

Middle School Report—Erin McFarland

McFarland reported that the MS Festival is scheduled for April 14th with snow day of April 21st. Sites include Mitchell, Yankton, and Sturgis. Registration closes February 21st.

Band Report- Spencer Wahl (Calvin Lipetzky, chair elect)

Wahl reported that the MS All-State Jazz Band is February 7-8 in Mitchell. Guest clinicians include Dr. Yi Chen from SDSU and Mr. Dan Carlson from SF Lincoln. Auditioned are due January 10th and Google Drive is being used to manage auditions. Wahl reported that there were 91 auditions last year and hopes to have just as many, if not more, this year. Plan on breaking into sectionals this year verses having a performance. Looking for a photographer.

Directors workshop: Clinicians include Pete Hansen, Andrew Robinette, Laura Schenk, and Ali Dinbar. Looking for an institution that will offer credit for this.

Tri-M Report – Molly Stueckrath

Stueckrath reported that more Tri-M chapters are starting in SD but that it is difficult to find out who actually has started a chapter as they don't always communicate back with her on this. She would like to have new chapters highlighted in the newsletter/magazine. Discussion was made to include a session at the conference on Tri-M. (Grants were given to a few schools this past fall to start at Tri-M).

Webmaster/Historian Report – Mike Bossman

Bossman reported that he prefers news items for the website be sent to him in a PDF and to be as specific on what you would like posted as possible.

For SDMEA related matters email Bossman at webmaster@sdmea.net rather than his K12 address. Bossman has updated the website in regards to board member names and contact information.

Retired Report- Char Cade

Not present/no report

Awards Report—Kim Bogart

Bogart reported that the awards cost around \$600 with an additional \$36 for shipping of the plaques to those who could not make it. Thanks to Paul Schilf for generously printing the programs for the awards banquet. \$100 was given to Augustana for performing during the banquet. Bogart hopes to continue the student performances and feels that the interest in this will continue to grow.

Board members commented that the banquet was done very classily and elegantly and thanked Bogart for her organization. It was open to the public this year so the numbers were higher. Discussion was made on a better way to collect the information regarding years of service and other awards.

Membership Chair Report: Colby Shuck

Not present/no report

Choral Report – Angela Larson

Larson reported that the 2nd annual freshmen festival went smoothly with 108 students participating. Dr. Andrew Robinette from SDSU was the guest director. 8 schools participated in this event that was held at Mitchell. A free-will donation was asked at the door with a \$5 recommendation.

Larson also reported on the ASCO T-shirt collection and disbursement. The Google form was a better way to collect information than the mailing that we did in previous year. Discussion was made on pros and cons to using PayPal in collecting T-shirt monies next year. Discussion was also made on giving a specific time in which T-shirts must be picked up by directors.

Orchestra Report –Kortney Temple (Laura Cooper, chair-elect)

Temple reported the MSASO will take place February 21-22 in Rapid City. There are 62 students chosen/18 schools represented. The conductor is Christopher Standichar. Standichar wrote a personalized letter to the students that can be found on our website. There were 165 entries with 23 teachers/schools. Had a few audition issues. Discussion was made on the best way to provide director instruction in the audition process.

The 2021 String Symposium will possibly be February 12-13. BVHS is a possible location as well as Mitchell. A discussion was made on both the symposium and the conference in regards to benefits and differences/similarities. The challenge is to ensure that sessions are different. Discussion was made to reach out to teachers for some feedback on this. Cooper is seeking candidates for orchestra chair-elect. (Two years as elect, two years in chair).

Discussion was made to change the audition music or the repertoire to match each other more appropriately. This seems to be a challenge for the orchestra world depending upon what curriculum is used at a given school or private lesson venue. No decisions made at this point.

Discussion was made regarding sharing event vendors used in the past. Bruguier created a document in Google docs that can be found under Board Member Training.

Discussion was made possibly adding a link at the bottom of our website for donations.

Temple brought up the idea of creating an Elementary Orchestra Event. This event would be for students in grades 3rd-5th Grade (6th) for the year 2021. It would be held on a Saturday from 9 to 3. Students would be nominated by their teachers with a \$35 registration fee per student. This would be available for 44 students with a 62 student cap.

Motion was made by Bethany Amundson, second by Laura Schenk, that we create the Elementary Orchestra Event in 2021 with Kortney Temple running it as a one-year interim elementary position with Bethany Amundson as board member representative. Motion carries.

Old Business

Old business items were already addressed in previous discussions.

New Business

Bylaw review regarding number of years of service required for board members. Discussion was made regarding terms served by board members. The Executive Director is currently a term of six years and must have prior experience serving on the SDMEA board in some capacity. This is a hired position. Discussion was made to change that board requirement to any NAFME or board affiliate.

A motion was made by Laura Schenk, a second by Erin McFarland, to amend the bylaws to state that it is preferred that the Executive Director have previous NAFME or affiliate board experience. Motion carries.

Bethany Amundson will be our nomination chair with Angela Larson and Laura Schenk part of the nomination committee. Send names to her for the President Elect, MS general/choral, orchestra elect, and band elect.

Discussion was made about adding a technology person to help with registrations, ordering forms, etc. It was decided that the executive board would meet on this and bring it to the next meeting for a vote.

Stipend position review process: treasurer, webmaster, magazine, executive director, and conference director. Discussion was made on using an online evaluation form to review these positions. It was decided that May would be the best time to use this form with reappointments reoccurring at the August meeting.

Motion by Laura Schenk, second by Kristin Dunlap to adjourn the meeting.

Motion carries.

Meeting adjourned at 4:28 p.m.

Next meeting: May 30th, 10:00 a.m. start time at Brandon Valley

Submitted by Sheri Holt